

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. CONTRACT ID CODE		PAGE 1 OF 5 PAGES		
2. AMENDMENT/MODIFICATION NO. 0001		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ. NO. M-9-M0-25-SP-A12 000		5. PROJECT NO. (If applicable)	
6. ISSUED BY  Internal Revenue Service 6009 Oxon Hill Road, Suite 500  Oxon Hill, MD 20745  LUTZ, SHERRY F 202-283-4267		CODE IRS0088		7. ADMINISTERED BY (If other than Item 6)  See Item 6		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No. Street, county, State and ZIP: Code)  TO ALL OFFERORS, WV 99999				(x)		9A. AMENDMENT OF SOLICITATION NO. TIRNO-10-R-00001	
				<b>X</b>		9B. DATED ( <b>SEE ITEM 11</b> ) 05/26/2010	
						10A. MODIFICATION OF CONTRACT/ORDER NO.	
						10B. DATED ( <b>SEE ITEM 13</b> )	
CODE		FACILITY CODE					

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

☒ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☒ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning \_\_\_1\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATA SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and data specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS,  
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(x)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER Specify type of modification and authority)

**E. IMPORTANT:** Contractor ☐ is not, ☐ is required to sign this document and return \_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

See SF30 Continuation Sheet

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
_____ (Signature of person authorized to sign)		BY _____ (Signature of Contracting Officer)	

## SF30 CONTINUATION SHEET

The purpose of this amendment to RFP No. TIRNO-10-R-00001 is to: 1) provide the Pricing worksheet inadvertently omitted from the IRS Website; 2) correct the CLIN Structures contained in Section III; 3) clarify the instructions for oral presentations; 4) provide the due date for submission of technical questions.

Accordingly:

- 1) The pricing worksheet (File Name: Asset Locator Pricing – 2010) has been added to the IRS Website.
- 2) Section III CLIN Structures are numbered as 1, 2, 3, and 3; the latter is changed to 4.
- 3) Instructions for Oral Presentations and Operational Capabilities are revised as reflected below:

### **ORAL PRESENTATION AND OPERATIONAL CAPABILITIES DEMONSTRATION (OCD)**

An oral presentation will be held with all Offeror(s) determined to be in the competitive range. The OCD will only be held to verify proposed electronic research features.

#### 1) Schedule for Presentations

- a. Notice of the date, time and location of an offeror's scheduled oral presentation (and, if needed, OCD) will be provided in writing, from the Contracting Officer, within twenty (20) business days after the closing date of the RFP. The presentations will be scheduled as tightly as possible, but the duration of the entire presentation process will be dependent upon the number of offers within the competitive range and the geographic location of those firms. Offerors are advised that they should be prepared to perform the presentation for Government verification within seven (7) calendar days after receipt of written notice by the Contracting Officer.
- b. To the extent possible, the IRS will attempt to coordinate and accommodate the scheduling needs of each offeror. Once notified of the scheduled date and time for their presentations, offerors shall complete their presentations on the scheduled date and time.

- c. Requests from offerors to reschedule their presentations will not be entertained, and no rescheduling of presentations will be done unless determined necessary by the Government to resolve unanticipated problems or delays encountered in the presentation process.
- d. Oral Presentations/OCDs will be conducted at or near the IRS National Office, Washington, DC. The exact site and the specifications of the Government-furnished equipment to be used during the presentation will be provided when the Offeror is notified of the presentation date and time.

## 2) Oral Presentation

It is not desired that the offeror restate their written proposal. Instead, the Oral Presentation is intended to provide offerors the opportunity to explain and demonstrate the products and services offered by their proposal to satisfy the requirements of the Statement of Work.

The offeror's oral presentation shall be conducted before the Technical Evaluation Panel (TEP) and authorized procurement personnel. Approximately eleven (11) Government personnel will participate.

## 3) Operational Capabilities Demonstration (OCD)

- a. To support its technical proposal, the offeror may be required to provide an OCD of its current computer capabilities and security measures. The Government reserves the right to require an Offeror to conduct an OCD of the electronic research services proposed, in conjunction with a Government evaluation team, to ensure that the proposed products/services operate in accordance with the Government's specifications and the Offeror's proposal. The purpose of the OCD will be to determine the technical acceptability of proposed features of the electronic research services in accordance with the evaluation criteria set forth in FAR Clause 52.212-2.
- b. The OCD will be a test, evaluating the functionality and quality of the proposed products/services. The specific research features required to be demonstrated during the OCD will be provided at least seven (7) business days prior to the scheduled Oral Presentation/OCD.
- c. The Offeror shall have at least one employee who is familiar with the proposed products/ services available for the duration of the OCD.
- d. The Government reserves the right to hold discussions with the Offeror(s) during and/or after the OCD to the extent necessary to obtain a complete understanding of the proposed products/features demonstrated.

4) Form of Presentations

Offerors shall make their presentations in person to the TEP. Submission of videotapes or other forms of media containing the presentation for evaluation, in lieu of the oral presentation, will not be authorized and such technical proposals will be rejected. Elaborate presentations are not desired.

5) Offeror's Presentation Team

Only members of the offeror's in-house staff shall participate in the presentation. Professional assistance in preparing for the oral presentation is not necessary or warranted.

6) Documentation

At the close of the presentation, the offeror shall provide the TEP with a listing of the names, firms, and position titles of all presenters and two copies of any presentation materials, such as slides or view graphs, that have been used in the presentation.

7) Time Allowed for Presentations

Each offeror will have a maximum of two (2) hours to conduct the oral presentation and/or OCD to the TEP. Time for discussions with IRS Technical Evaluation Panel and authorized procurement personnel is not included in this time frame.

8) Clarification Questions

At the conclusion of the offeror's oral presentation and/or OCD, the TEP will present any clarification and/or discussion questions that may develop as a result of the evaluation of the technical proposal, the OCD and/or the oral presentation. Information obtained by the TEC during these may impact the evaluation and final scoring of the Offeror in any area of the TECR. The Government reserves the right to hold discussions with the Offeror(s) during and/or after the Oral Presentation/OCD to the extent necessary to obtain a complete understanding of the proposed products/features demonstrated.

If there are no questions, the TEP will inform the offeror that their individual presentation is concluded.

**NOTE:** The Oral Presentation/OCD will not be point-scored. The physical presence and characteristics of the personnel conducting the presentation will not be evaluated.

**5. The letter to prospective offerors provides the due date for submission of technical questions, as shown below:**

“All technical questions concerning this solicitation must be in writing and should be received by 4:00 PM, Eastern Daylight Time, no later than fourteen calendar days prior to the closing date of this solicitation. The IRS cannot guarantee timely answers to questions received after that date and time. “

It is changed to:

“All technical questions concerning this solicitation must be in writing and should be received by 4:00 PM, Eastern Daylight Time, no later than June 10, 2010. The IRS cannot guarantee timely answers to questions received after that date and time. “